



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	KOBRA Trust (Knowledge of Box Roman Archaeology)		
Contact name	R S Walker		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Village of Box, Corsham Corsham Area Board
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Correlate existing knowledge of Box Roman Structures to provide a Scholarly Base Study for constructing a Portable Scale Model and publishing an Illustrated Readable Book explaining the Roman Structures. Offer book at a nominal price to Box residents plus give copies to universities and societies
Where will your project take place?	The village of Box in Wiltshire
When will your project take place?	From early in 2011 to 30 th June 2012
How many people will benefit from your project?	4,000 in Box plus universities, etc.
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Corsham Community Plan Sec 3 Culture, Recreation, Heritage and Arts - "Better information about something which already exists" 3 Culture and Heritage

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

The Romano-British structure buried below Box is a heritage site of major importance. Existing information needs to be correlated and presented to the public. This appears to be directly in line with the Area Board's plan for better information and promotion of what already exists.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

We consider local history to be an essential factor in promoting the knowledge level and cohesion of any community and are greatly concerned about the lack of both local and national awareness of the rich heritage of Romano-British civilisation below Box. The basic study by a professional Romanist will both add to the archaeological knowledge in general and make possible the construction of a portable scale model of the structures as if completely excavated, also the preparation of a book explaining all we know about the site. The model will serve as a teaching aid for local schools etc. and also as a permanent record on display in the village library. The book will be a readable 24 x 16cms, volume containing 192 pages with plans and pictures. 500 copies will be offered to the families of Box at a nominal price of £2.00, 300 will be sold through the trade at the price of £5.00 plus trade mark up. 200 copies will be presented to all university archaeological departments and to the major archaeological societies in England. The Study, Model and Book will each be supervised by a local action group.

Any other information about your project.

Please refer to the attached write up. The Box Romano-British structures have been excavated and back-filled in 1833, 1881, 1897, 1903, and 1967 plus subsequent minor investigations. A large rich villa or sacred site or administrative centre was revealed, dated from 100 to 400 AD. Much information exists in uncoordinated reports and artefacts. This can only have meaning when correlated. Even among Romanist archaeologists there seems to be a lack of recognition of this important site, which is National Monument No 30299, Grid Reference ST82306852. The KOBRA project is simple, but important. It will create vital aids to available knowledge of the Romano-British ruins below the village of Box. Action Groups of local residents will be formed to supervise the model, the book and distribution of the book, which will never be sold at a profit. It is also intended to set up a small fund of £1,000 to encourage local school pupils to take an interest in their Romano-British heritage.

3 - Management

How many people are involved in the management of your group/organisation? 5

Of these, how many are:

Over 50 years	Male <input type="text" value="2"/>	Female <input type="text" value="3"/>
25 – 50 years	Male <input type="text"/>	Female <input type="text"/>
Under 25 years	Male <input type="text"/>	Female <input type="text"/>
Disabled People	Male <input type="text"/>	Female <input type="text"/>
Black and Minority Ethnic people	Male <input type="text"/>	Female <input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Only continuity is model maintenance. This will be undertaken by Box Archaeological and Natural History Society at their expense.

If you were not awarded the full amount requested, what would be the impact on your project?

We are applying for £5,000 to make up the cost of the Model and the Basic Study, which is essential for the construction of the model and for the project in general. The total project will cost £21,000. We shall raise the balance from grants from Romanist Societies, sponsorship, a second fund raising drive in Box now under way. Reduced support from you will have to be made up from these other sources. But of course this becomes more difficult as the amount to be raised increases.

How will you know whether your project has made a difference in the community?

We expect a new interest in their Romano-British heritage will become evident among the residents of Box. The head teacher of Box Primary School intends to co-operate with us. Random use of metal detectors will increase. The recovery of artefacts from the Box site area and surroundings has been remarkably small, consequently there is much scope for finding artefacts. Membership of the Box Archaeological and Natural History Society will increase.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Heritage Lottery Fund The Leverhulme Trust Awards
The Association of Roman Archaeology
Roman Research Trust The Pilgrim Trust
Society for Promotion of Roman Studies

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: New

Month:

Year:

A - Total income:

£

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£

Free reserves held:

£

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Model as per attached estimate	£4,000	Own fundraising/reserves	C	£3,750
VAT on Model	£800	Additional donations from Box	P	£300
Prof. Romanist for Basic Study	£	Parish/town council		£
30 hours at £150 per hour	£4,500			£
See attached estimate	£	Trusts/foundations	C	£250
Drawings and plans	£700			£
	£	In kind		£
	£	Volunteer time		£700
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£10,000	Total Project Income		£5,000

Total project income B	£5,000
Total project expenditure A	£10,000
Project shortfall A – B	£5,000
Award sought from Wiltshire Council Area Board	£5,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

(a) By offering our book to all residents of Box at a nominal price of £2, we are promoting knowledge on a basis of equality to all the families of Box.
 (b) The model and the book will reduce the disadvantage of ignorance about local heritage and history.

b) How does your project work to promote inclusion, participation and good community relations?

Our project promotes inclusion and participation through its action groups drawn from the community and entrusted with supervising each activity. Good community relations will be promoted by sharing the wider knowledge of the Romano-British heritage of Box.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Ronald Stuart Walker

Date: 06/12/2010

Position in organisation: Executive Trustee

Please return your completed application to the appropriate Area Board Locality Team